

# STARK COUNTY PUBLIC ACCESS SITE

## How to perform a search

- **Basic Search (Parcel ID)**

Use this option if you know the property's unique parcel identification number.

1. Type the Parcel ID into the search box.  
Enter all or part of the number.
2. Use the \* as a wild card to find a group of parcels.

Parcel ID example:



Type	Results
1234567890	10 total characters, no spaces.
123*	All parcels that begin with 123.
*987	All parcels that end with 987.

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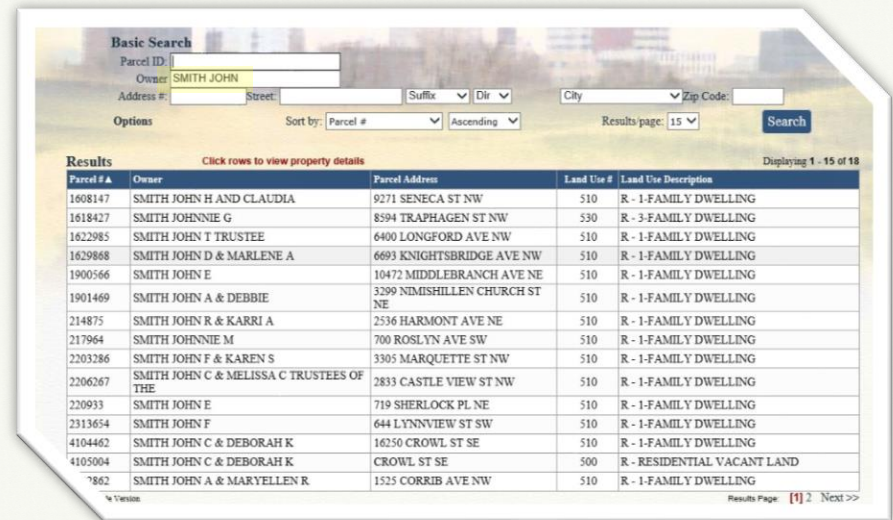
- **Basic Search (Owner)**

Use this search option to locate properties with a known owner name.

1. Type in the full name or part of the full name into the search box (LastName FirstName without commas).
2. Use the \* as a wild card to match any string of characters. A wild card is assumed at the end on any string of characters.

Ownership example with partial name:

Type	Results
Smith John	Smith John
B*ow	Brown, Barlow, Below, etc.
B*o*ski	Bojarski, Bronowski, Bukowski, etc.
Grant	Grant, Grantham, Grants, etc.



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## How to perform a search

- **Basic Search (Address)**

Use this search option to locate properties using a street number, name or direction.

1. **For best results leave off the street suffix.**
2. Use the \* as a wild card to match any string of characters (when unsure of spelling or to return all results on a particular street). A wild card is assumed at the end on any string of characters.

Address example with partial street name:

Type	Results
819 Woodland	819 Woodland
Woodland	All addresses on a street with the name Woodland in it: # Woodland Dr # Woodland Hills Way
Ba*	All addresses on a street beginning with "Bay": # Bay Ct # Babbitz Ave # Baldwin



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## How to perform a search

- **Advanced Search**

Use this option to perform searches with multiple criteria (at least one Criteria must be selected from one Group).

1. In the Group drop-down box, select the desired group (Residential/Agricultural OR Commercial).
2. In the Criteria drop-down box, select the desired criteria you want to search on.
3. Once selected, a field(s) will appear below based on what you have chosen. You can enter your wording, dates, numbers, etc. Then click the Add button.
4. The criteria will appear in the Current Search Criteria box to the right.
5. Select another criteria item, enter a value and repeat until you have entered what you need to build a multi-criteria search.
6. Verify whether you entered the information correctly. If not, select the item in the Current search criteria box that you need to change, then click the Edit button to make your corrections. You **MUST** click on the Add button again to make the change effective.
7. If needed, use the Remove button to delete criteria.
8. For multiple criteria search, enter values separated by a comma and without spaces (zip code enter: 32301,32302,32308).

The screenshot shows the 'Advanced Search' interface. At the top left, the text 'Advanced Search' is visible. A blue box with the number '1' and an arrow points to the 'Group:' dropdown menu, which is currently set to '1) Residential/Agricultural'. A second blue box with the number '2' and an arrow points to the 'Criteria:' dropdown menu, which is set to 'Sales Date'. To the right of these dropdowns is a checkbox labeled 'Show Distinct Results:' which is checked. Below the 'Criteria:' dropdown, there are two date input fields: 'From:' with the value '10/01/2019' and 'To:' with the value '10/03/2019'. A blue box with the number '3' and an arrow points to the 'From:' field. Below these fields is the text 'Please use MM/DD/YYYY'. To the right of the date fields is a box titled 'Current search criteria' which contains the text 'Sales Date:10/01/2019~10/03/2019'. A blue box with the number '4' and an arrow points to this box. At the bottom of the interface, there are four buttons: 'Add', 'Edit', 'Remove', and 'Remove All'. A blue box with the number '3b' and an arrow points to the 'Add' button.

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## How to view property details

- **Browsing Property Details**

Once you perform a desired search, you may view details about any of the properties in the Result grid. Select a property from your search results to view property record details. A summary page (Profile) opens with various details about the given parcel (Parcel, Owner, Tax Mailing Name and Address, Legal, Credits & Programs, Property Inspection/Reviews).

1. **Menu Options:** on the left, provide additional record details (Values, Appeal Tracking, Sales, Tax Summary, Land, sketch, maps etc.). Click any category to navigate to that level of detail.
2. **Record Navigation:** on the right, allows you to view other properties from your search results. Click the arrows to view the next or previous record in the list. You may also return to your search results by clicking “Return to Search Results”.

1. Menu Options

The screenshot displays the 'Profile' page for parcel 10007471. The page is titled 'Welcome to The Stark County Real Estate Search'. It features a navigation menu on the left with categories like Profile, Values, Values History, Appeal Tracking, Sales, Tax Summary, Tax Distribution, Tax Estimator, Land, CAUV Application, Residential, Commercial, Outbuildings, Manufactured Homes, Sketch, Maps, and Pictometry. The main content area shows details for parcel 10007471, including the owner 'KREBS EARL & KAREN TRUSTEES' and address '13159 MARKET AVE N'. It also lists tax information, including the gross tax rate of 102.45 and effective tax rate of 59.651626. A 'LINK TO GIS MAP' is provided for the parcel. The page also includes a 'Return to Search Results' button and a 'Go' button.

2. Record Navigation

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## Additional property record features

- **Actions**

1. Printable Summary: generates a printable summary of the property's "Summary" menu option.
2. Printable Version: generates a printable version of the menu option that you are currently viewing.

The screenshot displays a property record page for parcel 10007471, owned by KREBS EARL & KAREN TRUSTEES, located at 13159 MARKET AVE N. The page includes a left-hand navigation menu with options like Profile, Values, and Tax Summary. The main content area shows detailed parcel information such as address, unit, city, state, zip, routing number, class, land use code, tax roll, neighborhood, acres, taxing district, district name, gross tax rate, effective tax rate, and non-business credit. On the right side, there is a sidebar with a search result indicator (2 of 180), a 'Return to Search Results' link, and an 'Actions' section containing 'Printable Summary' and 'Printable Version' options. A 'Reports' section below it lists 'Tax Bill', 'Residential PRC - OH', and 'Commercial PRC - OH'. A 'Go' button is located at the bottom right of the sidebar. A blue box with the word 'Actions' and a right-pointing arrow is overlaid on the page, pointing to the 'Printable Summary' and 'Printable Version' options.

Parcel	Address
10007471	13159 MARKET AVE N

Field	Value
Parcel	10007471
Address	13159 MARKET AVE N
Unit	
City, State, Zip	HARTVILLE OH 44632-
Routing Number	19010NW051600
Class	R - RESIDENTIAL
Land Use Code	500 - R - RESIDENTIAL VACANT LAND
Tax Roll	RP_OH
Neighborhood	19010101 - 19010101
Acres	.39
Taxing District	00160
District Name	LAKE TOWNSHIP - LAKE LSD
Gross Tax Rate	102.45
Effective Tax Rate	59.651626
Non-Business Credit	8.6080

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## How to perform a search

- Map Search

Use Basic or Advanced searches from the Property Record Menu to view the maps for a specific parcel.

1. Once the parcel has been selected, navigate to the Maps menu on the left.

The screenshot displays the Stark County Public Access Site interface. The main map area shows a parcel with a grey fill, labeled with the parcel ID 10007471, area (.39 AC), and tax information 05 1600. The parcel is surrounded by other parcels with various colors and labels. The left sidebar contains a menu with the following items: Profile, Values, Values History, Appeal Tracking, Sales, Tax Summary, Tax Distribution, Tax Estimator, Land, CAUV Application, Residential, Commercial, Outbuildings, Manufactured Homes, Sketch, **Maps** (highlighted), and Pictometry. A blue box with the number '1' and an arrow points to the 'Maps' menu item. The top of the interface shows the parcel information: Parcel: 10007471, KREBS EARL & KAREN TRUSTEES, and the address 13159 MARKET AVE N. The right sidebar contains a 'Map Contents' panel with a list of layers and a 'Record Navigator' panel with a search bar and a 'Go' button.

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## How to navigate the map

- **Map Details**

The map menu option displays a view of the selected parcel, with the parcel highlighted. The view can be adjusted using the map tools (hover your selection arrow over any button above the map to view a tooltip description).

- **Map Tools**



The map tools are located across the top of the map image.

1. **Zoom In:** Click and hold left mouse button then drag a box around the area you want to zoom in further.
2. **Zoom Out:** Click and hold left mouse button then drag a box around the area you want to zoom out further.
3. **Pan (move):** Click and hold left mouse button on map then drag map (move) to desired location.
4. **Full extent:** Click button to zoom to map of entire county.
5. **Back/Forward:** Click left arrow to view previous selections. Click right arrow to view the most recent selections.
6. **Selection Display type:** Click button to change the selected parcel display (choose polygons or points).
7. **Select:** Click button, choose a method for selecting parcels on the map (freehand, point & box) from the pick list.
8. **Select and Zoom:** Click button then select a parcel on the map to zoom in to.
9. **Identify:** Click button then select a parcel on the map to identify and return parcel details.
10. **Measure:** Click to open dialog box. Select measurement type (area, distance or point), select format, then follow instructions on screen.
11. **Print or Download:** Left click button to open dialog box, select format & size then click select print or export. Click create map image button to execute. If custom map is chosen, set map size in pixels.
12. **Full Screen:** Click to open map in full screen mode.
13. **Map Contents:** Opens map contents (layers) box if not already open.